



**Central Durham Crematorium Joint Committee
Annual General Meeting**

Date **Wednesday 15 July 2009**
Time **5.30 pm**
Venue **Council Chamber, County Hall, Durham**

Business

Part A

1. Appointment of a Chair for the ensuing year.
2. Appointment of a Vice-Chair for the ensuing year.
3. Minutes of the meeting held on 17 June 2009. (Pages 1 - 6)
4. Report of the Clerk to the Joint Committee. (Pages 7 - 10)
5. Report of the Superintendent and Registrar. (Pages 11 - 14)
6. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration.
7. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information.

Part B

Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)

8. Report of the Treasurer to the Joint Committee. (Pages 15 - 48)
9. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration.

Sharon Spence
Clerk to the Joint Committee

County Hall
Durham
7 July 2009

To: **The Members of the Central Durham Crematorium Joint Committee**

Durham County Council: J Chaplow, N Foster, M Plews, R Rodgers,
D Stoker, A Thomson, M Williams and
C Woods

Spennymoor Town Council: J Marr (Chair), F Walker and J Wood

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item 3

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**Central Durham Crematorium
Joint Committee**

15 July 2009

**Dates for the Joint Committee
2009/2010**



Report of Sharon Spence, Clerk to the Joint Committee

1. Purpose of the Report

To give Members the proposed dates for the next cycle of meetings for the Joint Committee.

2. Background

Members requested at the last meeting, a list of the dates for the Joint Committee meetings so they could be plotted into their diaries.

3. Current position

The meetings of the Joint Committee are held in Durham, except the Annual General Meeting (AGM), which alternate between Spennymoor and Durham each year, with the last AGM being held in Spennymoor.

The meetings are quarterly and are traditionally held the third Wednesday of the month in January, April, July (AGM) and October.

The Constitution for the

4. Proposal and reasons

Following the traditional meeting dates, there may be issues as regards Officer availability, for example the Superintendent and Registrar is away the third week in October and would be unable to attend should the meeting have been scheduled for the third Wednesday, 21 October 2009.

Accordingly, the following dates are proposed for the Joint Committee for 2009/2010, with all meetings beginning at 5.30 pm.

Monday 26 or Wednesday 28 October 2009	–	County Hall, Durham
Tuesday 19 or Wednesday 20 January 2010	–	County Hall, Durham
Tuesday 20 or Wednesday 21 April 2010	–	County Hall, Durham
Monday 19 or Wednesday 21 July 2010	–	Spennymoor Town Hall

Appendix 1: Implications

Finance

None

Staffing

None

Equality and diversity

None

Accommodation

None

Crime and disorder

None

Environment

None

Human rights

None

Localities and rurality

None

Young people

None

Consultation

None

**Central Durham Crematorium
Joint Committee**

15 July 2009

Quarterly Update Report



Report of Alan José, Superintendent and Registrar to the Joint Committee

1. Purpose of the Report

To give Members of the Central Durham Crematorium Joint Committee the usual information contained within the Quarterly Update.

2. Cremations

I have to report for your information, the following statistics relating to the Crematorium for the period 1 April 2009 to 30 June 2009 inclusive:

	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010
APRIL	202 + 4*	204 + 2*	195 + 6*	138	227 + 1*	170 + 6*
	+ 10**	+ 21 **				
MAY	186 + 2*	189 + 1*	173 + 1*	197 + 6*	208 + 3*	169 + 2*
	+ 4**					
JUNE	188 + 6*	218 + 5*	187 + 7*	172 + 1*	205 + 6*	179 + 3*
	+ 9**	+34**				
TOTAL	576 + 12*	611 + 8*	555 + 14*	507 + 7*	640 + 10*	518 + 11*
	+ 23**	+ 55**				

* = NVF

** = STs

*** = BODY PARTS

Durham	189	
Outside Area	<u>329</u>	(listed at Appendix 2)
Total	518 + 11 Nv	

3. Memorial Garden

I would wish to advise the Joint Committee that during the period 1 April 2009 to 30 June 2009 inclusive, the following Memorials have been sold:

Vase Blocks	3
Large Plaques	7
Small Plaques	<u>6</u>
Total	16

Financial Information (Net of VAT)

Vase Blocks	1,070.00
Large Plaques	1,692.29
Small Plaques	<u>1,170.00</u>
Total	£ 3,932.29

4. Influenza Pandemic – Planning

Minute Numbers 2083 (26 April 2006), 2104 (19 July 2006), 2121 (25 October 2006), 2136 (17 January 2007), 2166 (25 July 2007), 2178 (31 October 2007), 2187 (23 January 2008), 2205 (30 April 2008) and B6 17 June 2009 refers.

A meeting of representatives of the four Crematoria and the Cemeteries in County Durham was held at Durham Crematorium on 30 June 2009.

A comprehensive Report giving details of Cremation and Burial Capacity of the County has been forwarded to the Civil Contingencies Unit.

A rota for the four additional trained Cremator Operators has been prepared and they will begin a one day a month on site experience in August.

5. Recommendation

That the Report be noted.

Background Papers:

- E-mail to Superintendent & Registrar from Regional Epidemiologist 11 January 2006
- E-mail to Superintendent & Registrar from Epidemiologist 10 March 2006
- Letter to Superintendent & Registrar from Mrs K Callaghan 16 May 2006
- Letter from Superintendent & Registrar to Mrs K Callaghan 19 May 2006.
- Briefing Note to Superintendent & Registrar from Andrew Morkot (Darlington & Durham C.C.U.)
- E-mail 7 June 2006 to Superintendent & Registrar and Treasurer to Central Durham Crematorium Joint Committee from Gaynor Young, Durham & Darlington C.C.U. 24 May 2006, 1 June 2006 & 30 July 2006
- E-mail to Gaynor Young from Superintendent & Registrar 3 July 2006
- E-mail to Superintendent & Registrar from Hazel Jackson 13 September 2006
- E-mail to Andrew Morkot from Superintendent & Registrar 19 September 2006
- E-mail to Superintendent & Registrar from Andrew Morkot 19 September 2006

Contact: Alan José

Tel: 0191 384 8677

Appendix 1: Implications

Finance

As outlined in the Report

Staffing

As outlined in the Report

Equality and diversity

None

Accommodation

None

Crime and disorder

None

Environment

None

Human rights

None

Localities and rurality

None

Young people

None

Consultation

None

Appendix 2: Breakdown of figures

	April	May	June		April	May	June
Amble (Northumberland)	1			Lincolnshire			
Barnard Castle				London			
Beamish				Middleton/Teasdale			
Billingham				Middlesbrough			
Binchester				Morpeth			
Birtley				Murton	3		3
Bishop Auckland	8	7	17	Nettleworth			
Bishop Middleham		1	1	Newcastle			1
Blackhall	2	2	3	Newton Aycliffe	10	6	7
Blackpool				Northallerton			
Burnhope				Ouston			
Chester				Pelaw			
Chester-le- Street	7	7	16	Peterlee	9	7	9
Chester Moor				Sacrison	7	1	
Chilton	2	2	2	Seaham	5	3	1
Consett	1			Seaton			
Cornsay				Sedgefield	3	2	4
Coundon				Shildon		4	
Cowshill				Shiney Row			
Crook	7	11	4	Shotton	1	1	
Darlington	3			Somerset			
Doncaster			1	South Hetton			
Easington	6	6	5	Staindrop			
East Rainton				Stanhope	2	1	
Edmondsley				Stanley	2	1	
Egypt				Station Town			
Esh Winning			1	Stockton		1	1
Fencehouses				Sunderland	1		1
Ferryhill	3	4	5	Sunnybrow	1	1	1
Fishburn	1	1		Thirsk			
Frosterley		1		Thornley	1		1
Gateshead	2			Toft Hill			
Great Lumley	2	3	1	Tow Law	3		3
Hamsterley				Trimdon	1	3	2
Harrogate			1	Warrington			
Haswell		1	1	Washington		2	
Hetton-le- Hole	4	2	3	West Auckland	3	1	1
Hampshire				West Cornforth	2	1	3
Horden	3	2	1	Wheatley Hill		2	4
Houghton	1	1	2	Willington	6	2	2
Howden	1			Wingate	2	1	3
Hunwick	1	2		Winlaton			
Lanchester				Wolsingham	1		1
Langley Park	1	4	1	Yorkshire			
Leeds							
				Daily Total	119	97	113

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